



## Associated Students of Cuyamaca College

### Minutes from Meeting on August 18, 2006

The regular meeting of the Associated Students of Cuyamaca College (ASCC) was held on Friday, August 18, 2006 at 9:00 a.m. at the Student Center. The President, Brian Hash was in chair, with Sharon Barrett, the Advisor, present. Members present were Student Trustee and ASCC Senator Pat Ardilla. Senators present included Alison Scovie, Almira Henson, Yuliana Covarrubias, Berenice Flores, Carolina Flores, and guest Governing Board Trustee Rick Alexander. Autumm Recktenwald was present and recorded the Minutes.

### Agenda Items

- 1) The President of ASCC, Brian Hash, welcomed and introduced Governing Board Trustee Rick Alexander to the meeting. Trustee Alexander spoke with ASCC members regarding his candidacy for the Governing Board elections in November 2006.
- 2) ASCC August 4, 2006 minutes were approved as written. M/S/P (Ardilla/Scovie)
- 3) The opening of the Snack Bar in the Gym Atrium on August 21, 2006 was announced. Yuliana Covarrubus volunteered to work there Monday – Friday from 9:30 a.m. – 1:30 p.m. and will do all the shopping. Brian made a plea to members to assist Yuli in this venture. Sharon Barrett agreed to look into funding for a work study student to assist.
- 4) President Brian Hash opened the floor for discussion to purchase more movies for the student center.
- 5) Brian asked all members to attempt to recruit friends to ASCC. The suggestion was made to make announcements in class and/or post more advertisements for the meetings. It was recommended that we order more shirts for current and new members.
- 6) Brief discussion was held on giving the Cuyamaca Coyote a gender. A unanimous decision was made to keep him male. Having auditions to become the college's mascot was discussed as well as having a contest to name the Cuyamaca Coyote.
- 7) Brief overview of various committee reports was made. Brian suggested for detailed information to visit the board.



## Associated Students of Cuyamaca College

- 8) Volunteers were requested to help to welcome the new students on campus at the staircase leading to the F Building. The dates and times agreed upon were Monday August 21st and Tuesday August 22<sup>nd</sup> from 7:00 – 9:00 a.m. and 5:00 - 6:00 p.m. Pat Ardilla volunteered to work both sessions on both days. Berenice and Carolina Flores volunteered to work the morning sessions with Almira Henson.
  
- 9) Brian made the suggestion to attend the PDC orientation to try to recruit new students to ASCC.
  
- 10) Brian asked for volunteers to help out with “The First 15 Hours – Celebrating Students” event on August 24, 2006 from 11:00 a.m. – 1:00 p.m. Volunteers were needed to assist in the set up beginning at 9:00 a.m. Almira Henson agreed to help from 10:30 a.m. – 1:00 p.m., Berenice Flores from 11:45 a.m. – 1:00 p.m., and Allison Scovie from 11:00 a.m. – 12:00 p.m.

Brian adjourned the meeting at 10:45 a.m.

# **Associated Students of Cuyamaca College**

## **Minutes from Meeting on September 15, 2006**

The regular meeting of the Associated Students of Cuyamaca College (ASCC) was held in the Student Center on Friday September 15, 2006 at 9:00 am. ASCC Vice President Yuliana Covarrubias, chaired the meeting and Dr. Marron served as acting advisor. Those in attendance were Senators Erik Berliner, Sam Farhan, Berenice Flores, Carolina Flores, Trudie Hawley, Aaron Keller, Monica Miyasat, Autumm Recktenwald, Alison Scovie, Christopher Spinks, Trisha Weinberg, and Hadar Yousif. ASCC President Brian Hash, Student Trustee, Pat Ardilla, Sharon Barrett, ASCC Advisor and Almira Henson, ASCC Treasurer were not present. Angham Yousif was present and recorded the Minutes.

### **Agenda Items**

- 1) ASCC September 1, 2006 Minutes were approved as written. M/S/P (Berliner /Hawley)
- 2) Washington DC Trip- Yuli gave the most updated information to ASCC members about Sharon, Pat and Brian in Washington DC Trip.
- 3) ASCC Fundraising- Dr. Marron and Yuli talked about having a movie night at the price of \$0.99 per ticket with an opportunity drawing. Also discussed charging for the food plate and drink at the next College Hour Events.
- 4) Benefit Card Booth Sale- Yuli spoke about having a booth at top of the stairs on Campus in front of the F building to sell benefit cards as a fundraiser and also to promote ASCC. Sam Farhan mentioned the possibility of selling drinks and snacks. Autumm also suggested hats and key chains with coyote logo for fundraising as well. Senators will volunteer for this project soon.
- 5) Committee replacements- Yuli described the committees that need replacement and Dr. Marron explained the importance of having students on these committees.
- 6) Yuli adjourned the meeting at 9:45a.m.

# Associated Students of Cuyamaca College

## Minutes from Meeting on September 29, 2006

**Present:** Pat Ardilla, Sharon Barrett, Erik Berliner, Kyle Berni, Yuliana Covarrubias, Sam Farhan, Berenice Flores, Carolina Flores, Brian Hash, Trudie Hawley, Almira Henson, Monica Miyasato, Autumm Recktenwald, Alison Scovie, Christopher Spinks, Chuck Taylor, Trisha Weinberg, Hadar Yousif.

**Absent:** Aaron Keller and Stephanie Rodriguez

**Recorder:** Angham Yousif

**Guests:** Dr. Beth Appenzeller, Kathy McWilliams, and Shannon O'Dunn.

### Agenda Items

- 1) ASCC September 15, 2006 Minutes were approved as written. M/S/P (Berliner/Ardilla)
- 2) Governing Board Candidate – Governing Board Candidate Ms. Shannon O'Dunn addressed the ASCC and answered members' questions. Ms. O'Dunn identified her plans for the Governing Board and what effect these plans would have on the students of Cuyamaca College.
- 3) Mother Goose Parade – Dr. Beth Appenzeller explained the criteria for the November 19<sup>th</sup> Mother Goose Parade in El Cajon. This parade will mark its 60<sup>th</sup> anniversary. The entry deadline is October 6<sup>th</sup>. An ASCC commission was formed to organize the college's possible participation in this parade.
- 4) Voter Registration – Kathy McWilliams and Pat Ardilla discussed methods for stimulating student interest in voter registration. The deadline for voter registration is October 23<sup>rd</sup>. The ASCC will set up tables to encourage voter registration in October.
- 5) Committee Assignments – ASCC members volunteered to sit on committees the void by the absences of some committee members. The new committee members are Chuck Taylor of the Parking Committee and Yuliana Covarrubias of the Bookstore and Food Service Advisory Committee.
- 6) Shoe Drive – ASCC members discussed the upcoming Shoe Drive. More information is needed before the ASCC can decide on how to participate in the drive.
- 7) VP Re-alignment – This item was tabled.
- 8) College Hour - Brian Hash described the upcoming College Hour that will celebrate "Chaldean Culture and Traditions". A luncheon will be served on Thursday, October 5<sup>th</sup> from 12:00p.m-1:00p.m on the Grand Lawn. The Actual workshop will be held from 6:00p.m-7:00 p.m at varies Location on the campus. The ASCC will help organize the event and use it as a recruiting opportunity. ASCC members will sell sodas, Coyote Cards, and movie tickets at the event.
- 9) ASGA Conference – Pat Ardilla and Brian Hash summarized the ASGA conference and presented the results to the ASCC. This included some ideas and innovations learned during the various workshops of the conference.
- 10) Brian adjourned the meeting at 10:40 a.m.

# Associated Students of Cuyamaca College

## Minutes from Meeting on October 13, 2006

**Present:** Pat Ardilla, Sharon Barrett, Erik Berliner, Kyle Berni, Yuliana Covarrubias, Carolina Flores, Brian Hash, Trudie Hawley, Almira Henson, Aaron Keller, Rafael Miravete, Autumm Recktenwald, Christopher Spinks, Chuck Taylor, Trisha Weinberg, and Hadar Yousif

**Absent:** Sam Farhan, Berenice Flores, Monica Miyasato, and Alison Scovie

**Recorder:** Angham Yousif

**Guests:** Rita Favro, Mary Asher-Fitzpatrick, Hau Kei Lam, Arkan Somo, Saki Suzuka

### Agenda Items

- 1) ASCC September 29, 2006 Minutes were approved as written. M/S/P (Taylor/ Berliner)
- 2) Treasurer's Report – Almira Henson announced that the ASCC had made a profit of \$5,167.31 from The Coyote Benefit Card sales this semester.
- 3) Club Donations –
  - a. The International Club requested \$200.00 to start their club.
  - b. Club Abled requested \$200.00 for the 9<sup>th</sup> Annual Wheelchair Basketball Game Event. It was approved unanimously as an information item M/S/P (Spinks/Hawley). Because of the time restriction, this item was moved to an action M/S/P (Berliner/Taylor) and unanimously approved.
  - c. Society for Mother Earth made a request of \$200.00 for their Club.
  - d. Sharon elaborated on Maggie Gonzales' request for an item that could be donated for a Raffle Basket for the SDSU Youth Conference.
- 4) College Hour – The ASCC discussed the upcoming College Hour, which will be held on November 6<sup>th</sup> at the One Stop Center. Included in the discussion were the form of entertainment to be used and the price of food and beverages.
- 5) Mother Goose Parade – Due to the short notice, the ASCC has dismissed its plans to participate in the Mother Goose Parade.
- 6) Reorganizing PTK – Brian Hash described PTK's need for new members, and what the requirements for admission into PTK are.
- 7) Governing Board Candidate - Governing Board Candidate Arkan Somo visited the ASCC and addressed the group's various concerns. Mr. Somo elaborated on his role in the District and the Governing Board.

- 8) Campus Trial Packs – The ASCC unanimously approved the purchase of additional Trial Packs that can be handed out at different events, and distributed from the ASCC snack bar.

**Off Agenda Items**

Sharon passed around the thank you card from the Cuyamaca College students who went to the Pre-Med Conference that was partially sponsored by ASCC.

Brian adjourned the meeting at 11:20 a.m.

# Associated Students of Cuyamaca College

## Minutes from Meeting on October 27, 2006

**Present:** Pat Ardilla, Sharon Barrett, Kyle Berni, Yuliana Covarrubias, Berenice Flores, Carolina Flores, Brian Hash, Trudie Hawley, Aaron Keller, Rafael Miravete, Monica Miyasato, Autumm Recktenwald, Alison Scovie, Christopher Spinks, Trisha Weinberg, and Hadar Yousif

**Absent:** Almira Henson, Chuck Taylor, Sam Farhan

**Recorder:** Angham Yousif

**Guests:** Henri Migala

### Agenda Items

- 1) ASCC October 13, 2006 Minutes were approved as written. M/S/P (Spinks/Miyasato)
- 2) Food Donation Program – Guest Speaker Henri Migala introduced a Food Program to the ASCC and outlined how the group could aid in providing food to students in need.
- 3) Purchase of Wall Calendar – The ASCC approved the purchase of a wall calendar that will be used to organize and plan events and meetings.
- 4) Executive Report – The ASCC's executive members gave their reports.
- 5) Golden Coyote Nominations – Sharon nominated ASCC and James Ney Cuyamaca College Graphics Coordinator for the Golden Coyote Award because of its role in the New Student Survival Guide.
- 6) ASCC Winter Calendar – The ASCC set up its winter schedule.
- 7) Responsibility Overview – Brian emphasized the three main responsibilities of the ASCC: group meetings, campus events, and committee representation.
- 8) End of Semester Event – The ASCC discussed an end-of-semester party to honor the group's hard work this semester. Bowling, Peter Piper's, and Boomer's were the options that were discussed.
- 9) Mascot Naming Contest – The ASCC planned a contest to find a name for the college's mascot. This contest will be held from Nov. 6<sup>th</sup> to Nov. 9<sup>th</sup> in front of the 'F' building. The winner will receive two free movie tickets.
- 10) Basketball and Volleyball Season – ASCC members volunteered to be in the snack bar during the upcoming basketball tournament and season.

Brian adjourned the meeting at 10:30 a.m.

# Associated Students of Cuyamaca College

## Minutes from Meeting on November 3, 2006

**Present:** Pat Ardilla, Sharon Barrett, Kyle Berni, Yuliana Covarrubias, Berenice Flores, Carolina Flores, Brian Hash, Trudie Hawley, Almira Henson, Rafael Miravete, Autumm Recktenwald, Alison Scovie, Christopher Spinks, Chuck Taylor, Trisha Weinberg, and Hadar Yousif.

**Absent:** Sam Farhan, Aaron Keller, and Monica Miyasato

**Recorder:** Angham Yousif

### Agenda Items

- 1) ASCC October 27, 2006 Minutes were approved as written. M/S/P (Berni/Scovie).
- 2) International Club Donation- the International Club Donation for \$200 was unanimously approved by all ASCC members.
- 3) Society for Mother Earth- this item was tabled.
- 4) Executive Report – The ASCC's executive members gave their individual reports.
- 5) Disciplinary Hearing Committee- Request for volunteers for this committee; Pat, Rafael, Kyle, Trudie and Berenice volunteered.
- 6) College Hour Roles- All ASCC members agreed to participate in the upcoming November 6<sup>th</sup> College Hour from 1:00p.m.-2:00p.m.
- 7) Coyote Contest Roles- table to be set up in front of F Bldg. hours from 9:00 a.m. – Noon. All ASCC members agreed to volunteer hours.
- 8) Basketball Season – ASCC members volunteered to run the snack bar during the upcoming basketball tournament.
- 9) Flags Update- Administrative Services will follow up with replacing flags.

Brian adjourned the meeting at 10:20 a.m.



# Associated Students of Cuyamaca College

## Minutes from Meeting on November 17, 2006

**Present:** Sharon Barrett, Kyle Berni, Yuliana Covarrubias, Sam Farhan, Berenice Flores, Carolina Flores, Brian Hash, Trudie Hawley, Almira Henson, Rafael Miravete, Monica Miyasato, Alison Scovie, Christopher Spinks, Chuck Taylor, Trisha Weinberg, and Hadar Yousif.

**Absent:** Pat Ardilla, Aaron Keller and Julio Leon

**Recorder:** Angham Yousif

### Agenda Items

- 1) ASCC November 3, 2006 Minutes were approved as written. M/S/P (Taylor/Spinks).
- 2) Snack Bar Compensation – This item was tabled.
- 3) Movie Tickets Purchase – This item was tabled.
- 4) EOPS/CARE Donation Request for \$200.00 for the Holiday Celebration on December 8<sup>th</sup> from 1:00p.m.-3:00p.m. it was approved unanimously as an information item M/S/P (Taylor/Berni) Because of the time restriction, this item was moved to an action M/S/P (Covarrubias/Berni) and unanimously approved.
- 5) Executive Report – The ASCC's executive members gave their individual reports.
- 6) ASCC Recruiting Efforts – Brian emphasized the importance of recruiting new members and outlined some basic plans for attracting prospective senators.
- 7) Mascot Naming Contest – Members of the ASCC browsed through the many entries of the Mascot Naming Contest. The winning entry was "Hutta Pa", which means "Coyote."
- 8) End of Semester Event – The ASCC decided to have an End-of-Semester Event at Parkway Bowl and Pat and Oscar's. This event will be held on Friday, December 8<sup>th</sup> at 11:00 a.m.

### Off Agenda Items

- 1) New VP – Brian introduced Trudie Hawley as the ASCC's new Vice-President. Trudie U. Hawley will be replacing Yuliana Covarrubias.
- 2) Farewell – The ASCC said goodbye to one of its most dedicated members. Yuliana Covarrubias was presented with a small gift in recognition for her hard work.

- 3) Schedule Debut – Most ASCC members committed to participating in this event on Tuesday, November 28<sup>th</sup>, at 10:00. ASCC members will be selling cookies and water for \$0.75.
- 4) Brian adjourned the meeting at 10:40 a.m.

# Associated Students of Cuyamaca College

## Minutes from Meeting on December 1, 2006

**Present:** Pat Ardilla, Sharon Barrett, Kyle Berni, Brian Hash, Trudie Hawley, Aaron Keller, Julio Leon, Alison Scovie, Christopher Spinks, Chuck Taylor, Trisha Weinberg, and Hadar Yousif.

**Absent:** Berenice Flores, Carolina Flores, Almira Henson, Rafael Miravete, and Monica Miyasato

**Recorder:** Angham Yousif

### Agenda Items

- 1) ASCC November 17, 2006 Minutes were approved as written. M/S/P (Taylor/Ardilla).
- 2) Smoking Areas-
- 3) Executive Report – Brian gave his Presidential Report, in which he described plans to fill committee spots in the spring. Pat gave his Trustee report, in which he summarized the Governing Board's recent activities. Chuck described emergency preparedness in his Vice-Presidential report.
- 4) Basketball Games – Brian reminded the members of the ASCC about their upcoming commitments at the college's basketball games.
- 5) Child Abuse Foundation – Pat requested for ASCC members to volunteer for the child abuse foundation program. Trudie, Almira, Trish, and Pat volunteered.
- 6) End of Semester Event – The ASCC decided to have an End-of-Semester Event at Parkway Bowl and Pat and Oscar's. This event will be held on Friday, December 8<sup>th</sup> at 10:00 a.m. The ASCC unanimously approved the payment for the event, which is not to exceed \$500.00.
- 7) Snack Bar Compensation – The ASCC unanimously approved compensation of the sum of \$1296.00 for Yuliana Covarrubias, who worked the snack bar throughout the duration of the fall semester.
- 8) Movie Tickets Purchase - The ASCC unanimously approved the purchase of \$100 movie tickets for a total not to exceed \$700.00.

Brian adjourned the meeting at 11:40 a.m.

# Associated Student Government of Cuyamaca College

## Minutes from Meeting on February 23, 2007

**Present:** Sharon Barrett, Sam Farhan, Brian Hash, Trudie Hawley, Pat Ardilla, Almira Henson, Alison Scovie, Christopher Spinks, Chuck Taylor, Trisha Weinberg, Shari Ball, Mike Gilchrist, Farrell Foreman, and Frank Al-Shamas.

**Absent:** Carolina Flores, Rafael Miravete, and Monica Miyasato.

**Recorder:** Autumm Recktenwald

### Agenda Items

- 1) ASG February 2, 2007 Minutes were approved as written. M/S/P (Taylor/Hawley).
- 2) Real Deaf Experience – This item was tabled pending further information.
- 3) Guest Mike Gilchrist explained the price breakdown, expense, and ways to save money on textbooks purchased at the bookstore.
- 4) Executive Report – The ASG's executive members gave their individual reports.
- 5) Program Review Committee – Two members volunteered to serve on these committees. Christopher Spinks for Athletics and Trudie Hawley for EOPS.
- 6) EOPS Interview Committee – Trudie Hawley volunteered to serve.
- 7) Bookstore and Food Service Committee – Pat Ardilla already serves on this committee.
- 8) Discussion on updating the applications and brochures to attract more members. Ten new senators are needed at this time. Open Student Trustee position as of June 1, 2007. Invite a friend!
- 9) College Hour – March 6 from 6:00 – 7:00 p.m. in Room Z-112. Theme will be Women's History Month. Food and drinks to be provided.

### Off Agenda Items

- 1) Guests Shari Ball and Farrell Foreman asked for assistance to reinstate the Black Student Union Club.
- 2) ASG mailboxes to be removed throughout campus.
- 3) ASG Snack Bar refrigerator to be repaired.

Sam Farhan adjourned the meeting at 11:20 a.m.

# Associated Student Government of Cuyamaca College

## Minutes from Assembly on March 9, 2007

**Present:** Beth Appenzeller, Pat Ardilla, Sharon Barrett, Maggie Gonzales, Brian Hash, Trudie Hawley, Nicole Keeley, Chris Spinks, Chuck Taylor, Carrie Valdez, and Patty Wolford.

**Absent:** Carolina Flores, Almira Henson, Rafael Miravete, Monica Miyasato, Alison Scovie, and Trisha Weinberg.

**Recorder:** Autumm Recktenwald

### Agenda Items

- 1) A) On behalf of the Classified Senate, Maggie Gonzales asked for a donation of \$500 to help pay for the catering costs of Classified Appreciation Day's breakfast on Monday April 2, 2007.  
  
B) Patty Wolford asked on behalf of American Sign Language (ASL) for \$200 to help fund their "**Real Deaf Experience**" event held each semester. The money would be split between each semester to pay for food, refreshments, and gifts for the guests.  
  
C) Carrie Valdez asked for a \$500 donation to help fund Financial Aid's annual "**College Connection**" event. This would fund backpacks, food, and refreshments provided to the 70 foster children and their guardians that participate.  
  
D) Nicole Keeley requested that ASGCC donate \$500 to DSPS and EOPS to fund their annual Recognition Ceremony. The money would be used to pay for food, refreshments, decorations, and the certificates given.
- 2) There was not a quorum in attendance to vote on the approval of minutes.
- 3) There was not a quorum in attendance to vote on the approval of donations.
- 4) Brian suggested to each member present that they initiate a method of recruitment for the next academic year. Pat suggested using the Cuyamaca College website as a means to advertise. It was reiterated that there should be a recruitment effort in each classroom as each professor allows. It was agreed that the bi-weekly meetings be changed to weekly status again.
- 5) The "Point System" as agreed on in a previous meeting began on March 1, 2007. Each ASGCC member will need to earn 5 points a month to receive a monthly stipend. Brian recommended that 4 points could be attained for attending meetings for the month, such as the Bookstore and Food Services Advisory Committee, IPC, and 1 point would be reserved as an out of office event, such as College Hour, presentation to a classroom, etc. Points will be recorded by Autumm, ASGCC Secretary.
- 6) Each Executive Member shared their reports on the various meetings and committees that they serve on. Brian announced that the next College Hour is on April 9, 2007 on the Grand Lawn from 1:00 – 2:00 p.m. The theme will be the Health Fair. Pat reported on the Bookstore and Food Services and the smoking issues on campus. Trudie reported on the Cashier's Petitions Committee. Chuck reported on the Bookstore and Food Services Committee.
- 7) Pat Ardilla volunteered to serve on the Scholarship Committee.
- 8) The student volunteer recommended by Teresa McNeil for the CalWORKs Hiring Committee was approved.

Brian Hash adjourned the meeting at 11:15 a.m.

# Associated Student Government of Cuyamaca College

## Minutes from Assembly on March 16, 2007

**Present:** Pat Ardilla, Sharon Barrett, Priscilla Bartholomew, Brian Hash, Trudie Hawley, Almira Henson, Monica Miyasato, Chris Spinks, Chuck Taylor, and Trisha Weinberg.

**Absent:** Autumn Recktenwald and Alison Scovie.

**Recorder:** Brian Hash

### Agenda Items

1. Priscilla Bartholomew requested a donation of \$500.00 for the Cuyamaca College Health Fair in April. This donation would be used primarily for food and beverages.
2. The minutes were approved as written M/S/P (Ardilla/Taylor).
3. A) The donation request for \$500.00 for Classified Senate Appreciation Day was approved with modification: the donation awarded will be exactly \$200.00.  
B.) The donation request for \$500.00 from EOPS was approved with modification: the donation awarded will be exactly \$200.00.  
C.) The donation request for \$500.00 Financial Aid was approved with modification: the donation awarded will be exactly \$200.00. The CCASLA donation request for \$200.00 for the Real Deaf Experience was approved.  
D.) The donation request for \$500.00 from Priscilla Bartholomew for the Cuyamaca College Health Fair was approved with modification: the donation awarded will be exactly \$200.00.

An additional token will be awarded for each request, in the form of donated snacks and beverages. The amount for these tokens will not exceed \$50.00 per request.

4. Brian emphasized the need for the ASGCC to recruit fifteen (15) new senators, citing projected personnel losses and the upcoming elections. Some of the ideas generated included class presentations, election flyer distribution, and club presentations. Additionally, future policies may require clubs requesting donations from the ASGCC to have at least one voting member serving in the ASGCC.
5. Approved changes to the ASGCC By-Laws took effect on March 14<sup>th</sup>. ASGCC officers must now attend five monthly events to receive a stipend. This policy distributes ASGCC officer responsibilities more evenly.
6. Executive officers of the ASGCC gave their Executive Reports.
7. ASGCC officers committed to varying levels of participation at the upcoming College Hour. This College Hour, Cuyamaca College's annual Health Fair, will be held on April 9<sup>th</sup>, and officers involved with set up will arrive at approximately 9:00 a.m. on the Grand Lawn.
8. Brian spoke for the need for class presentations. These presentations make the ASGCC more visible and aid in officer recruitment.
9. Brian reminded the ASGCC of its upcoming April Elections. ASGCC officers entering the elections for an Executive position should expect and encourage competition. The election process begins on April 9<sup>th</sup>, which is the first day for Declarations of Candidacy.
10. The discussion of brochures was tabled at this time.
11. Ardilla, Hawley, and Hash attended to participate in the Spring Garden Festival as volunteers.

12. Information on participating in the Foundation Dinner Dance was tabled.
13. The safety hazard in the One-Stop Women's Restroom was fixed.
14. Malfunctioning Emergency Telephone Kiosks were prepared.
15. Discussion of an additional \$125 plus tax for the addition of five extra shirts. M/S/P (Ardilla/Hawley).  
Moved to Action item and approved for the purchase of thirty embroidered polo shirts totaling \$824.15 to your T-Shirt Store. M/S/P (Taylor/Ardilla)

President Brian Hash adjourned the meeting at 12:00 p.m.



# Associated Student Government of Cuyamaca College

## Minutes from Assembly on March 23, 2007

**Present:** Frank Al-Shamas, Pat Ardilla, Brian Hash, Trudie Hawley, Almira Henson, Monica Miyasato, Chris Spinks, Chuck Taylor, Trisha Weinberg, and Tony Wilson.

**Advisor:** Sharon Barrett

**Absent:** Alison Scovie.

**Recorder:** Autumm Recktenwald

### Agenda Items

1. At the Public Forum Sharon announced that the Snack Bar refrigerator would be replaced and not be charged to the ASG budget.

Pat addressed the assembly that the Health Fair donation should be increased by \$300 because this event will benefit all students in attendance and is not for a club, organization, or individual that the \$200 cap is put on as stated in the Constitution. It was then motioned to be added to the agenda M/S/P (Hawley/Spinks). Once on the agenda it was motioned to be moved to an Action item M/S/P (Taylor/Farhan). As an action item it was approved unanimously M/S/P (Farhan/Miyasato).

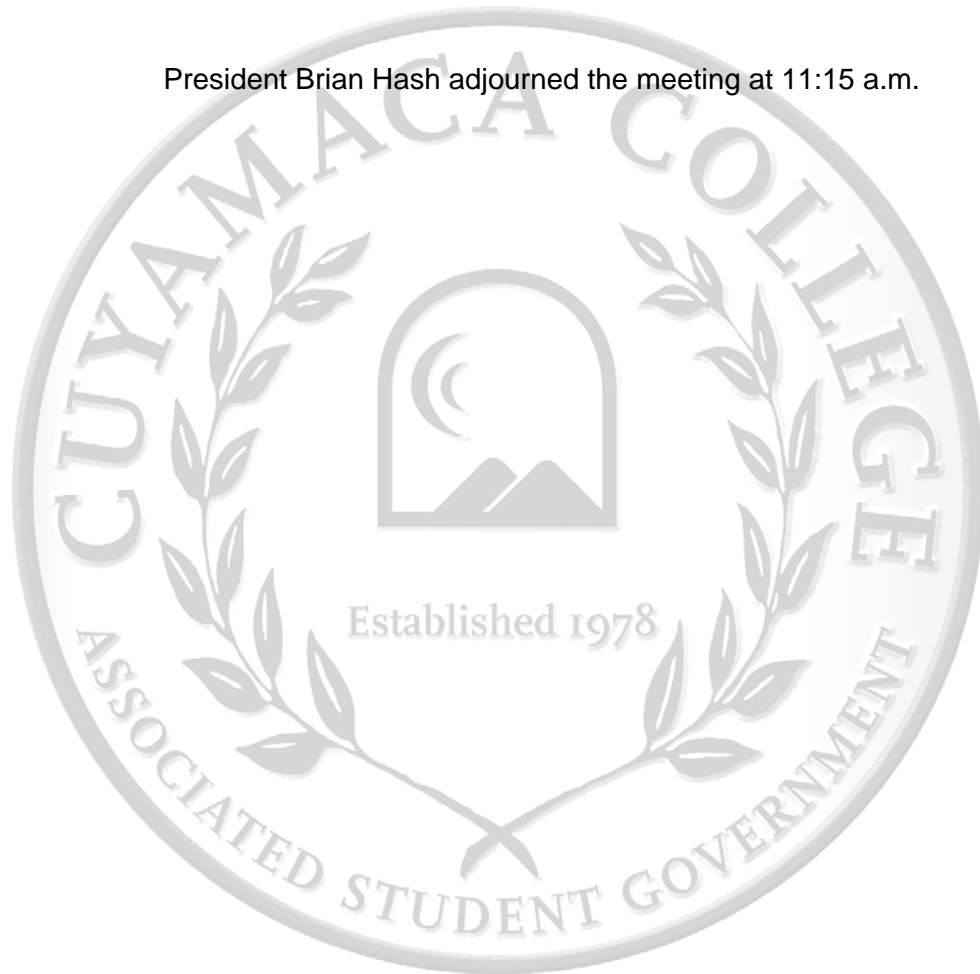
Brian brought before the group an idea of adding a \$10 - \$20 Student Fee to help raise money to pay for College Hours and various student services provided by the ASG. One suggestion was to issue the paying students a Benefit Coyote Card that they would normally buy for \$10 per year. It was suggested to put this item before the College constituents on the April ballot to see how the students feel. More discussion will follow after Sharon speaks with members of the College Cabinet.

2. The minutes were approved as written M/S/P (Taylor/Hawley).
3. It was reported by Autumm that the cost of printing the ASG Officer pamphlet and application in color would run about \$3000. To print it in black ink on color paper would be covered in our budget by the College duplicating office. It was approved to get the printing done at the College duplicating office M/S/P (Al-Shamas/Weinberg). It was proposed by Almira to try and contact various businesses to try and get the printing done in color as a donation.
4. Volunteers were requested to attend the Foundation Dinner Dance on Saturday April 28, 2007. Volunteers were Hash, Henson, Spinks, Ardilla, Taylor, Al-Shamas, Farhan, and Hawley. It was motioned and approved that the ASG purchase two tables so that each member could bring a guest M/S/P (Farhan/Al-Shamas). The issue of a donation basket was discussed and approved to spend \$300 maximum M/S/P (Farhan/Henson).
5. Executive officers of the ASG gave their Executive Reports. Pat's report covered his attendance of Academic Senate and Governing Board Meeting. Trudie's report covered her EOPS Hiring Committee. Almira reported that the IPC needed more student attendance.
6. ASG officers committed to varying levels of participation at the upcoming College Hour. This College Hour, Cuyamaca College's annual Health Fair, will be held on April 9<sup>th</sup> on the Grand Lawn from 10:00 – 2:00 p.m. It was requested that volunteers begin reporting at 9:00 a.m.
7. The display case is in need of a remodel. It was suggested to replace the backing with something stronger so that they displays look more professional. We will appeal to the Graphics Department for any additional help needed.



8. It was proposed to have the End of Semester Luncheon at Olive Garden on June 8, 2007 at 12:00 p.m. Members of the campus and the district will be invited as a means to thank key individuals who have supported ASG. In addition, new ASG members will be installed.
9. The members of ASG agreed that they would like some recognition of service at each commencement. It was motioned to become an Action Item to purchase 100 medals for \$1,500, \$350.00 for the die cast, plus shipping and tax and that the total amount not to exceed \$2000. M/S/P (Farhan/Ardilla). Approved unanimously by the group M/S/P (Farhan/Weinberg).

President Brian Hash adjourned the meeting at 11:15 a.m.



# Associated Student Government of Cuyamaca College

## Minutes from General Assembly on April 13, 2007

**Present:** Pat Ardilla, Laurie Brown, Bobby Carino, Sam Farhan, Jan Ford, Brian Hash, Trudie Hawley, Almira Henson, Monica Miyasato, Chris Spinks, Chuck Taylor, Nick Vincent, and Trisha Weinberg.

**Advisor:** Teresa McNeil

**Absent:** Frank Al-Shamas, Sharon Barrett, Alison Scovie, and Saki Sazuka.

**Recorder:** Autumm Recktenwald

### Agenda Items

1. At the Public Forum Pat Ardilla reported that he approached Arleen Satele informing her about changing our name and logo. Arleen Satele recommended that we would go through all the proper channels to insure that this does not void any existing contracts.

Nick Vincent informed the members of the Transfer Achievement Celebration being held on Friday, May 18<sup>th</sup> from 5:30 p.m. – 7:00 p.m. at the One-Stop Student Services Center. They are seeking \$200 to assist paying for a guest speaker, food, linens, utensils, and water. Sign up deadline to attend this event is Friday, May 11<sup>th</sup>. Jan Ford suggested that the Cuyamaca Foundation be contacted for a donation.

Jan Ford from Academic Senate came to address the concern of student textbook cost. The next meeting of Academic Senate will address the topic of what the Cuyamaca College faculty can do to assist in keeping down the costs of the textbooks. The answer to the question of how many reference copies are made available to the library will be researched. Jan Ford made the suggestion that students should be patient when trying to resell their books and shop around on the internet to search for possible buyers. Sam Farhan suggested setting up a collection for used books at the Student Center and setting up an account at either [www.half.com](http://www.half.com) or [www.ebay.com](http://www.ebay.com) as a fundraising opportunity for the ASG.

2. The minutes were approved as written M/S/P (Taylor/Spinks) with the caveat that both first and last name of the person being referred to is written M/S/P (Hawley/Ardilla).
3. Laurie Brown reported about the Career Fair being held on Tuesday, May 1<sup>st</sup> in the One-Stop Student Services Center. Laurie Brown asked for a \$500 donation to help fund this event. In exchange, the ASG would have a link from the Career Center's website to ours for one year. Laurie Brown estimated that 10,000 people per year visit their website. Laurie Brown suggested that the ASG participate by setting up a table and selling water.
4. Brian Hash asked for input from the members regarding the point system. Both Chris Spinks and Trisha Weinberg are in favor of this system. Pat Ardilla inquired if the Executive Vice President, who oversees the point system, should have to find an alternate, if someone is unable to attend a meeting. Brian Hash stated that the responsibility is for each member to find an alternate.

5. Chuck Taylor reported that it was requested that the Coyote make an appearance at the Foundation Dinner Dance. Chuck Taylor volunteered to be the Coyote for this event. It was suggested that the Coyote would be most effective during the silent auction in the beginning of the evening. Brian Hash inquired on the status of the gift basket for this event. Autumn Recktenwald stated that she would check with Sharon Barrett upon her return to the office on Monday, April 16<sup>th</sup>. Brian Hash also stressed that if you volunteered to go, it is imperative that you attend this event.
6. Brian Hash requested each member input on where they would like to have the end of semester/thank you luncheon. Sam Farhan suggested Sanfilippo's Pizza in La Mesa, Bobby Carino suggested the Mariot in San Diego, and Jan Ford suggested Sahara down the street from Cuyamaca College.
7. Executive officers of the ASG gave their Executive Reports.  
  
Brian Hash reported that the Grand Opening of the Science and Technology Building needs more volunteers for their ribbon cutting ceremony. If you are interested, Brian Hash requested that you send him an e-mail.  
  
Pat Ardilla reported on his attendance of the Master Plan Committee, Student Services Program Review Committee, Academic Senate Meeting, and Governing Board Meeting.  
  
Trudie Hawley reported on her involvement in the EOPS Hiring Committee.
8. Brian Hash reported that Sal Espiritu in maintenance is assisting him with the installation of the new corkboard background for the ASG bulletin board. The new corkboard still needs to be mounted and the frame reattached. Once that is taken care of it can then be decorated and posted information as needed. Pat Ardilla inquired as to who owns the bulletin board between the G and H buildings and if the ASG could have them.
9. Brian Hash reiterated that any person interested in running for an ASG Office needs to have their paperwork submitted by 2:00 p.m. on Friday, April 13<sup>th</sup>. Brian Hash also stated that pending applicants meeting all specified qualifications, applicants can begin to advertise their position on Saturday, April 14<sup>th</sup>.

President Brian Hash adjourned the meeting at 12:05 p.m.

# Associated Student Government of Cuyamaca College

## Minutes from General Assembly on April 20, 2007

**Present:** Frank Al-Shamas, Bobby Carino, Sam Farhan, Brian Hash, Trudie Hawley, Almira Henson, Christopher Spinks, Charles Taylor, and Trisha Weinberg

**Advisor:** Sharon Barrett

**Absent:** Pat Ardilla, Monica Miyasato, and Saki Sazuka

**Recorder:** Autumm Recktenwald

### Agenda Items

1. At the Public Forum Brian Hash informed members that there was a vacancy in the 2007 ASG Elections in the position of Student Trustee. He emphasized to the members of the importance of this position, not only to the ASG but to Cuyamaca College as a whole. Sharon Barrett spoke to the members of the vigorous meeting schedule as well as the role that the Student Trustee plays to the College. \*After the conclusion of the meeting, Sharon Barrett reviewed all of the applications as it had been reported to her that the candidate that had applied for the Student Trustee position had withdrawn her declaration. Upon speaking with this candidate, she reaffirmed her declaration for the Student Trustee position.

Trudie Hawley reported that she noticed that the United States Flag was flying lower than the California Flag. She informed the members that she did report this to Public Safety, as they manage the flags on campus. Sharon Barrett will follow up to make sure that this item is remedied.

Almira Henson stated that Laurie Brown from the Career Center approached her about setting up a table at the Career Fair on Tuesday, May 1<sup>st</sup> to sell 400 bottles of water.

Brian Hash spoke to the members regarding his personal loss in the tragic Virginia Tech shooting and beseeched those present to be aware of their surroundings. Be aware if there is a visitor to their classes and to be safe. Trudie Hawley spoke about the emergency telephones in each classroom and for the students to be aware of their location and use. Almira Henson requested that instructors go over emergency scenarios and evacuation plans in the beginning of each semester.

Charles Taylor reported that the vending machine outside of the Vice President's Office is out of order and 75% empty. He advised that they should either be fixed or removed. Sharon Barrett will contact the Business Administration.

Pat Ardilla had in his absence requested that Brian Hash ask Sharon Barrett about the upcoming changes to the CalWORKs program. Sharon Barrett reported that CalWORKs had to make monetary cuts to their budget.

2. The minutes were approved as written M/S/P (Hawley/Farhan). Christopher Spinks requested that the minutes and agenda reflected his full first name of Christopher and not the nickname of Chris.

3. A) The donation request made by Nick Vincent on behalf of the Transfer Center for \$200 to assist in the payment for the Transfer Achievement Celebration on Friday, May 18<sup>th</sup> was approved M/S/P (Henson/AI-Shamas).  
  
B) The donation request made by Laurie Brown on behalf of the Career Center for \$500 for assistance in payment for the Career Fair on Tuesday, May 1<sup>st</sup> was approved M/S/P (Spinks/Farhan).
4. Brian Hash requested that the Senator position held by Alison Scovie be declared vacant due to her lack of participation M/S/P (Taylor/Farhan).
5. Almira Henson reported on the ASG budget. For exact figures, please see Almira Henson.
6. Brian Hash requested that the discussion on the participation of the May 10<sup>th</sup> College Hour be tabled until the following ASG Assembly.
7. Executive officers of the ASG gave their Executive Reports.

Brian Hash reported that the ASG Banner on the Grand Lawn was down. Sam Farhan and Brian Hash attended the Chancellor's Meeting.

Trudie Hawley reported on her involvement in the EOPS Hiring Committee and Petitions Committee.

8. Brian Hash requested assistance from all members who were not currently running for ASG Office to assist at the polling table. Charles Taylor requested that a minimum of two people man the table to protect the integrity of the elections.

#### **Off Agenda Items**

1. Brian Hash proposed the addition of an Associated Student Fee (AS Fee) to be taken at the time of registration to assist in the funding of student activities throughout the year. With payment of the fee, all students would receive the Student Coyote Benefit Card that costs \$10.00. It was approved to place this item on the agenda for information M/S/P (Farhan/AI-Shamas). It was then approved to make this an action item M/S/P (Farhan/Weinberg). It was approved to explore this item M/S/P (Farhan/Henson).

President Brian Hash adjourned the meeting at 12:13 p.m.

# Associated Student Government of Cuyamaca College

## Minutes from General Assembly on April 27, 2007

**Present:** Frank Al-Shamas, Bobby Carino, Donald Cannon, Sam Farhan, Brian Hash, Trudie Hawley, Almira Henson, Christopher Spinks, Charles Taylor, and Trisha Weinberg

**Advisor:** Sharon Barrett

**Absent:** Pat Ardilla, Monica Miyasato, and Saki Sazuka

**Recorder:** Autumm Recktenwald

### Agenda Items

1. Brian Hash showed the members a list compiled with the help of various members of suggestions of items to be addressed in the following semester. He stated that if any member had any suggestions to add to this list, to please get them to Brian Hash, Sam Farhan, or Autumm Recktenwald by e-mail, phone, or mailbox.

Sharon Barrett addressed the issue of the dress code for the Foundation Dinner Dance on Saturday, April 28<sup>th</sup>. She stated to dress as you each feel comfortable. It was agreed upon that some members would wear the ASG blue polo shirts to advertise the group membership. Some members stated that they would feel more comfortable in dressier clothes.

2. The minutes were approved as written M/S/P (Taylor/Spinks).
3. Executive Officers of the ASG gave their Executive Reports.

Almira Henson reported that she made several deposits last week. For movie ticket sales \$36 was deposited, Coyote Benefit Cards \$10, and \$161 for the profits of the ASG Snack Bar. This week \$127 was deposited for the profits of the ASG Snack Bar.

Trudie Hawley reported on her involvement in the EOPS Hiring Committee.

Sam Farhan reported for Pat Ardilla in his absence on Region X Constitution. Pat Ardilla would like the members to read and submit any suggestions to him for the meeting and vote on Sunday, April 29<sup>th</sup>. Several members of the group had reservations on making a quick decision on this topic and had questions on the relevance of their opinion.

Brian Hash reported that Sam Farhan and he had a photo opportunity with the Chancellor to attend following the ASG meeting. Senators Donald Cannon and Bobby Carino volunteered to attend as well.

4. Brian Hash, Frank Al-Shamas, and Bobby Carino agreed to head the Movie Ticket Committee. They wanted to make approximately five professional posters to aid in the advertisement and selling of the movie tickets. They decided to correspond via e-mail to have all ideas in writing. Sharon Barrett will contact Jim Ney to help coming up with a poster.

Trudie Hawley, Trisha Weinberg, and Donald Cannon agreed to head the Bulletin Board Committee.

5. Brian Hash suggested that the members utilize the next College Hour to recruit more members and to fundraise. Donald Cannon volunteered to help at the table all day, Trudie Hawley could help before and after her class, Sam Farhan will help between classes, and Christopher Spinks could help after her class. The remainder of this topic was to be tabled until the next meeting by Brian Hash.

It was agreed upon that the ASG would sell water for the Career Fair on Tuesday, May 1<sup>st</sup>. Sam Farhan and Bobby Carino volunteered to purchase fifteen cases of water to sell for this event.

6. Congratulations to the new ASG Officers. Sam Farhan was elected as the new ASG President. Welcome back to Trudie Hawley as the Executive Vice President, Charles Taylor as the Evening Vice President, Almira Henson as the Treasurer, and congratulations to Audrey Causton as your new Student Trustee.
7. Sam Farhan reported that each member be aware of their duties and to read the ASG Constitution and By-Laws to become familiar with the outline of each position and the expectation of each position. Sam Farhan requested that each member read the duties independently and come forward with any questions.
8. The top topics agreed on to be discussed over the summer is the budget, review and updating of the By-Laws, moving to the new Student Center, and covering the election process. Brian Hash suggested moving the ASG Elections lower on the priority list because it is scheduled during the Spring Semester. Sam Farhan suggested having weekly Executive Board meetings beginning at 8:00 a.m. and bi-weekly General Assembly meetings.
9. Brian Hash recommended changing the movie ticket prices from \$6.00 with a Coyote Benefit Card to \$7.00 with a Coyote Benefit Card so that the ASG will no longer be taking a loss on the movie ticket sales.

#### **Off Agenda Items**

1. Donald Cannon volunteered to be the student representative for the DSPS Hiring Committee.
2. Donald Cannon suggested that the ASG sell Padres Tickets as a fundraiser.

President Brian Hash adjourned the meeting at 12:00 p.m.

# Associated Student Government of Cuyamaca College

## Minutes from General Assembly on May 4, 2007

**Present:** Frank Al-Shamas, Donald Cannon, Sam Farhan, Trudie Hawley, Monica Miyasato, Christopher Spinks, Charles Taylor, and Trisha Weinberg

**Advisor:** Sharon Barrett

**Absent:** Pat Ardilla, Bobby Carino, Brian Hash, Almira Henson, and Saki Sazuka

**Recorder:** Autumm Recktenwald

### Agenda Items

1. Trudie Hawley addressed the members on proper table manners and cell phone usage during the Foundation Dinner Dance. She asked the group to next time leave their cell phones in their cars or to excuse yourself from the table in order to take that particular phone call. Sharon Barrett informed the members on the compliments received about them and the great impression that they made with faculty and staff. Sam Farhan sent out a personal thanks to the members for their attendance.
2. The minutes were approved as written M/S/P (Taylor/Spinks).
3. Executive Officers of the ASG gave their Executive Reports.

Almira Henson requested Trudie Hawley report on her behalf that she made several deposits this week. For movie ticket sales \$36 was deposited, \$212 for the profits of the ASG Snack Bar, and \$117.33 was refunded for the Foundation Dinner Dance donation baskets.

Trudie Hawley reported that the Career Fair went well despite the lack of ASG volunteers and the grey weather.

Charles Taylor reported that the Cuyamaca Coyote made an appearance during the Career Fair.

Pat Ardilla requested Trudie Hawley to report in his absence on his attendance at California Community College Student Senate 2007 Spring General Assembly.

4. Donald Cannon reported on the progress for the Bulletin Board Commission. The members of this commission agreed that they should have the bulletin board ready for advertisements within the next two weeks. They have finalized the color choices and designs.

Frank Al-Shamas reported on the status of the Movie Ticket Sales Commission. Jim Ney and Phu Nguyen came and took some pictures for this advertisement during the Executive Meeting.

5. Trudie Hawley emphasized the need for volunteers during the various College Events that the ASG agrees to participate in. For the Schedule Debut/Mexican Cultural Heritage Celebration on Thursday, May 10<sup>th</sup> from 10:00 a.m. – 1:00 p.m. Trudie Hawley

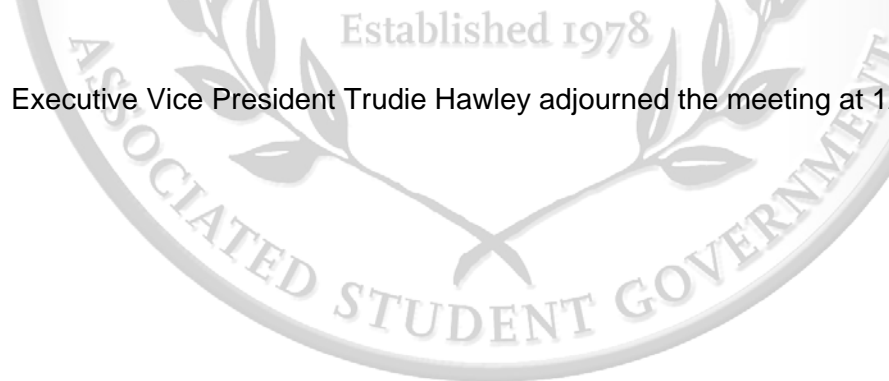


volunteered to help in the set up and break down before and after her classes, Christopher Spinks volunteered to aid in set up, Donald Cannon volunteered the entire day, Trisha Weinberg volunteered to aid in clean up following her class. Monica Miyasato volunteered to help in between her classes. Almira Henson will get back to the members on her schedule for that day.

Sam Farhan suggested that we give out our Secret Vanilla Glitter Body Spray at the College Hour. It was also suggested to offer a deal of half off a bottle of water with the purchase of two (2) movie tickets.

6. Trudie Hawley reported to the members that they should bring in their ideas on places to go for the End of Semester Luncheon by the next meeting on Friday, May 11<sup>th</sup>. We need to have invitations finalized by Tuesday, May 15<sup>th</sup> to give those we invite a thirty day notice. The event is tentatively scheduled for Friday, June 15<sup>th</sup> at 1:00 p.m.
7. The End of Semester Event has been tabled awaiting the newest Budget Summary to view the financial situation of the ASG. Sam Farhan offered the use of his home and pool for this event. He also suggested bowling, bonfire at the beach, or a Padre game.
8. Trudie Hawley reported that the Executive Board will need to meet weekly to finish all of the projects that they are tackling over the summer; such as updating the ASG By-Laws. Many of the members are in agreement that the General Assembly only needs to be held bi-weekly to touch basis with the members.

Executive Vice President Trudie Hawley adjourned the meeting at 12:12 p.m.



# Associated Student Government of Cuyamaca College

## Minutes from General Assembly on May 11, 2007

**Present:** Pat Ardilla, Frank Al-Shamas, Donald Cannon, Bobby Carino, Audrey Causton, Sam Farhan, Brian Hash, Trudie Hawley, Almira Henson, Christopher Spinks, Charles Taylor, and Trisha Weinberg

**Advisor:** Sharon Barrett

**Absent:** Monica Miyasato and Saki Sazuka

**Recorder:** Autumm Recktenwald

### Agenda Items

1. Trudie Hawley addressed the members on what a great time was had by all at the Mexican Cultural Heritage Celebration/Fall Schedule Debut. She also gave thanks to all that participated in this event. But it was suggested that the table needed some sprucing up.

Pat Ardilla suggested that the ASG get some Cuyamaca College hats for better visibility. Trudie Hawley suggested that the ASG purchase shirts, hats, and sweatshirts for all volunteers. Due to monetary restrictions, Pat Ardilla suggested that the ASG approach the Cuyamaca College Bookstore for a donation of these items. Charles Taylor notified the members that a letter including the College's Nonprofit Tax I.D. Number on College letterhead is required to receive any kind of donation. He agreed to approach Mike Gilchrist at the Cuyamaca College Bookstore for a possible donation.

Almira Henson reported that the Career Center was collecting women's apparel donations for parolee's to give them a better start.

Brian Hash reported to the group that Autumm Recktenwald will be creating a spreadsheet listing all of the volunteers to each committee having a student representative.

Trudie Hawley requested from the members that they send her an e-mail or give her a hard copy detailing what committee you have served on, or what volunteer project you have done to earn the ASG more exposure.

Pat Ardilla inquired if it was possible to approach ASG alumni for donations. He suggested that the alumni be invited to the grand opening of the Student Center and ask them for a donation for the ASG.

2. The minutes were approved as written M/S/P (Spinks/Ardilla).
3. Sam Farhan would like a final list of guests to be invited to the ASG End of the Year Thank You Luncheon on Friday, June 15th. He did get a list of quotes from a few vendors. Da Boyz Pizza can hold a maximum of 70 people and it would cost about \$459.23 after all taxes and gratuities are calculated. BJ's unfortunately cannot accommodate that many people on that day. Por Favor can offer a buffet style lunch for \$7.75/person plus tax and gratuity. Sahara's Restaurant can offer a variety of foods for

\$9.95/person and it would cost \$885 total for meal, drinks, tax, and gratuity. San Filippo's cannot accommodate more than 50 people and is booked on that date. Trudie Hawley inquired if this is a venture that the ASG would still like to host with the budget we are currently working with. Brian Hash reported to the members that this is not an event being held for the students. Sam Farhan suggested that we have a pot luck at the Student Services One-Stop Breezeway. The ASG could barbeque hot dogs and hamburgers. Pat Ardilla suggested that we approach vendors such as Albertson's, Harvest Ranch, and Whole Foods for donations for this event. Bobby Carino suggested we use banners to advertise that this is only for those that help during the special College events and cordon off the area. Sam Farhan suggested a cap of \$200 to be spent on this luncheon.

4. Executive Officers of the ASG gave their Executive Reports.

Pat Ardilla reported on his attendance of the Student Senate meeting. He reported that the attendance of the ASG at these meetings could demonstrate the maturity level of the members. He also reported that the Governing Board would like to announce the new ASG Executive Board at their next meeting. Pat Ardilla also requested that the students write up their observations of the Career Fair and the Schedule Debut for him to present at the next Governing Board Meeting.

Charles Taylor reported that he was able to make arrangements to review the RFP Proposals.

Trudie Hawley reported that while serving on the EOPS Hiring Committee, she was only given four days to review 43 resumes. It was too much information and not enough time to fully devote to each resume.

5. Donald Cannon reported on the progress for the Bulletin Board Commission. The members of this commission agreed that they should have the bulletin board ready for advertisements by next week.

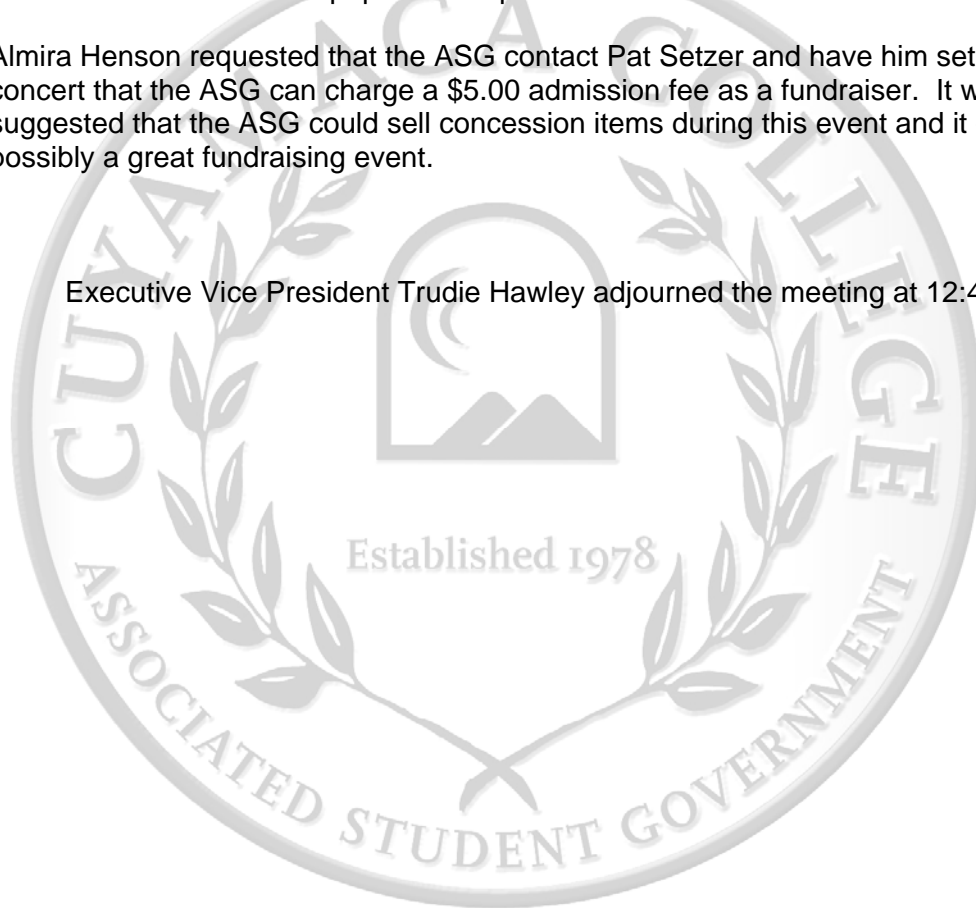
Jim Ney created a fabulous poster with the pictures taken by Phu Nguyen for the advertisement for the Movie Ticket Commission. Some suggestions were made for better visibility. It was suggested to place a red neon border around the outside of the poster, make the blue lettering yellow, and to lighten the background to grey. At the end of the semester, Sharon Barrett will contact Jim Ney to see if these recommendations can be made, time permitting.

6. Brian Hash requested that the ASG find a way to make the table more interesting to passers by during the College Events. He stated that the brown table cloth with the College Mascot is too boring and a plain blue table cloth with more decorations placed around the table would be better.

7. The End of Semester Event has been tabled awaiting the newest Budget Summary to view the financial situation of the ASG. Sam Farhan offered the use of his home and pool for this event. He also suggested bowling, bonfire at the beach, a Padre game, or a picnic at Santee Lakes.

8. The ASG members have requested that more information be garnered from Maggie Gonzales on the particulars of working at the recruitment tables for Cuyamaca College at the San Diego County Fair.
9. Almira Henson was able to meet with Sharon Barrett regarding the ASG budget summary. The ASG has been particularly active this year and is dipping into their reserve money. Almira Henson requested a meeting with the District accountant, Barbara Hashiguchi over the summer. She also informed the group that she has the program Insight on her computer and only needs to be trained on how to use it. IFAS training is scheduled to begin in August. It was requested that Barbara Hashiguchi meet with the ASG as soon as possible to answer their many questions. Barbara Hashiguchi has requested to meet with the group after the budget is replenished on July 1, 2007. Trudie Hawley is in agreement that this meeting would be best served after the beginning of the new fiscal year. Christopher Spinks suggested that we begin a notebook so we can have paper back up of all our financial records.
10. Almira Henson requested that the ASG contact Pat Setzer and have him set up a concert that the ASG can charge a \$5.00 admission fee as a fundraiser. It was suggested that the ASG could sell concession items during this event and it could be possibly a great fundraising event.

Executive Vice President Trudie Hawley adjourned the meeting at 12:47 p.m.



# Associated Student Government of Cuyamaca College

## Minutes from General Assembly on May 25, 2007

**Present:** Pat Ardilla, Monique Benitez, Donald Cannon, Sam Farhan, Brian Hash, Trudie Hawley, Almira Henson, Christopher Spinks, Charles Taylor, and Trisha Weinberg

**Advisor:** Sharon Barrett

**Absent:** Frank Al-Shamas, Bobby Carino, Audrey Causton, and Monica Miyasato

**Recorder:** Autumm Recktenwald

### Agenda Items

1. Brian Hash reported to the group that he would like to start an ASG tradition for all members to attend a dinner not sponsored by the ASG for their outgoing members goodbye celebration.
2. The minutes were approved as written M/S/P (Cannon/Hawley).
3. Sam Farhan reported that Bobby Carino and Frank Al-Shamas priced a luncheon consisting of hot dogs, hamburgers, buns, and condiments from Costco for about \$200.00. It was decided to invite the entire campus to this "pot luck" and bring a side dish to this event on Friday, June 15<sup>th</sup> from 12:00 – 1:30 in the Student Services One-Stop Center Breezeway. Scott Riley will need to be contacted to request his assistance on the set-up of the P.A. System. The invitation will request that all who plan to attend R.S.V.P. Autumm Recktenwald by Friday, June 8<sup>th</sup>. \$300.00 was approved M/S/P (Benitez/Ardilla).
4. It was unanimously agreed to vacate the Senator position held by Saki Suzuka due to her lack of participation.
5. Executive Officers of the ASG gave their Executive Reports.

Chuck Taylor reported that he will attend an Accessibility Committee Meeting on Thursday, May 31<sup>st</sup> for a focus group report to determine any improvements needed in his area. He also reported that at the Bookstore and Food Services Meeting they discussed the décor of the new Bookstore. Also discussed were the new items that the Bookstore would sell such as gym bags, hats, mugs, and new shirts.

Pat Ardilla reported that the Bookstore is at 78% for all faculty textbook orders. He also reported that the Governing Board Meeting went well and said a special thank you to Donald Cannon for attending. He reported that during the Governing Board Meeting an unnamed student reported a concern regarding the smoking issue.

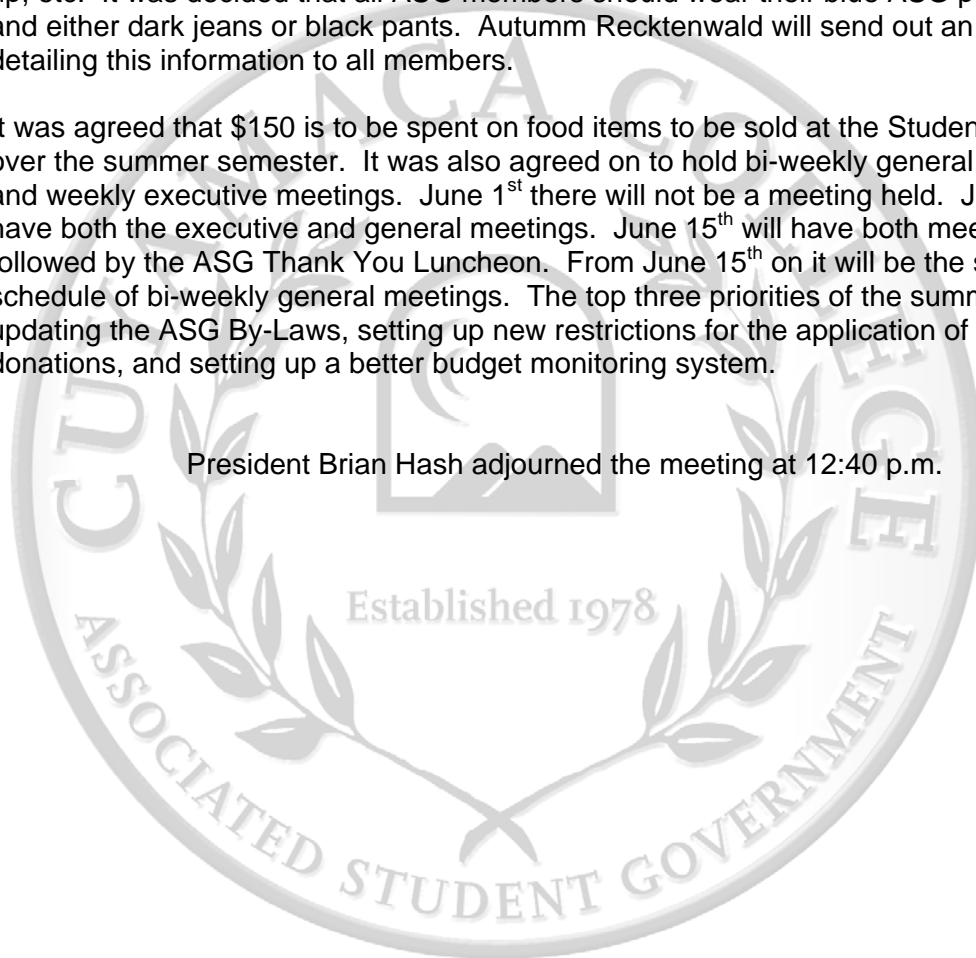
Trudie Hawley reported that she is scheduled to attend the EOPS interviews the beginning next week.

Almira Henson reported that there were still times available to volunteer to work at the San Diego County Fair to work a minimum of a three hour shift. The college will provide each volunteer with 2 free tickets for admission. She also reported that the OH

Department is looking for volunteers to work in their nursery from June – August. If you are interested, please call (619) 660-4573. Almira Henson also reported that she has not yet created a budget information system. She was also unable to apply to take the Insight training class that was offered as it filled up too quickly. She also requested a meeting to be set up between her and Barbara Hashiguchi.

6. Donald Cannon reported on the success of the Bulletin Board Commission. The bulletin board is complete and is receiving several compliments.
7. Brian Hash requested help from ASG members for Commencement Thursday, May 31<sup>st</sup> on the Athletic Track at 5:30 p.m. Assistance will be needed for set up, balloons, clean up, etc. It was decided that all ASG members should wear their blue ASG polo shirts and either dark jeans or black pants. Autumn Recktenwald will send out an e-mail detailing this information to all members.
8. It was agreed that \$150 is to be spent on food items to be sold at the Student Center over the summer semester. It was also agreed on to hold bi-weekly general meetings and weekly executive meetings. June 1<sup>st</sup> there will not be a meeting held. June 8<sup>th</sup> will have both the executive and general meetings. June 15<sup>th</sup> will have both meetings, followed by the ASG Thank You Luncheon. From June 15<sup>th</sup> on it will be the summer schedule of bi-weekly general meetings. The top three priorities of the summer are updating the ASG By-Laws, setting up new restrictions for the application of ASG donations, and setting up a better budget monitoring system.

President Brian Hash adjourned the meeting at 12:40 p.m.



# Associated Student Government of Cuyamaca College

## Minutes from General Assembly on June 8, 2007

**Present:** Frank Al-Shamas, Pat Ardilla, Monique Benitez, Bobby Carino, Audrey Causton, Sam Farhan, Trudie Hawley, Almira Henson, Monica Miyasato, Jerry Rouleau, Christopher Spinks, Charles Taylor, and Trisha Weinberg

**Advisor:** Sharon Barrett

**Absent:** Donald Cannon

**Recorder:** Autumm Recktenwald

### Agenda Items

1. Pat Ardilla reported that he will no longer be able to maintain the ASG website. Bobby Carino volunteered to take over this project.
2. Sam Farhan swore in the 2007 – 2008 Senators. Sam Farhan then gave a thank you to each member for their support and is looking forward to all of the “firsts” that the ASG will experience, especially this year with the opening of the new Student Center. Trudie Hawley and Chuck Taylor thanked the members for all their hard work and dedication.
3. The minutes were approved as written M/S/P (Taylor/Benitez). Trudie Hawley requested that all members read the minutes prior to the meetings as to not take up time during the actual meeting.
4. Trudie Hawley requested that the ASG consider purchasing four, large ice chests that are not to be loaned to anyone at the College.
5. Sam Farhan reported his intention of updating the ASG Contract Receipts. They should still be carbon, but now have 3 parts. He would like to make them specific to each item being checked out.
6. The summer priorities of the ASG are to update the ASG Contract Receipts, update the ASG By-Laws, work on keeping an accurate budget report, and the new Student Center, and the “Welcome Back” luncheon in the Fall.
7. Trudie Hawley requested that another ASG member take her place on the Petitions Committee, as it conflicts with her summer school schedule. Monique Benitez and Audrey Causton volunteered to replace her on this committee.

### Off Agenda Items

1. No signatures will be required to become a Senator during Summer Session.
2. Trudie Hawley requested two volunteers for a Reminder Committee. Monique Benitez and Christopher Spinks volunteered.

President Sam Farhan adjourned the meeting at 11:48 a.m.